

Trinity Christian School Registration Form 2010/2011

Child's Name: _____ Birth date: _____
Parent's Names: _____ Phone number: _____
Address: _____
Place of Worship: _____ Referred by: _____
Circle: New student Returning student Circle: boy girl

Pre-Kindergarten (age 4 by 9/1/10)*

Mark a 1st and 2nd second choice.

____ Tuesday/Thursday A.M.
____ Tuesday/Thursday P.M.
____ Monday/Wednesday/Friday A.M.
____ Monday/Wednesday/Friday P.M.

Preschool (age 3 by 9/1/10)*

Mark a 1st and 2nd second choice.

____ Tuesday/Thursday A.M.
____ Tuesday/Thursday P.M.
____ Monday/Wednesday A.M.
____ Monday/Wednesday P.M.

All classes are 2 ½ hours duration. All students must be toilet trained.

Current Tuition and Stewardship Fee:

(Tuition payments made in full or over 9 months from 8/10/10 – 4/10/11).

\$88.50 per month two days per week
\$125.00 per month three days per week

Annual Stewardship Fee: \$56.00 or 7 hours
Annual Stewardship Fee: \$80.00 or 10 hours

Fees: \$30.00 Registration Fee (one time non-refundable fee due at time of registration)
\$30.00 Activity Fee (one time fee for field trips and special events- due with 8/10/10 payment)
Stewardship Fee: Reference amounts listed above.
Half of Stewardship Fee due 1/10/11 and remainder due 4/10/11.

Elementary Grades*

____ Half-Day Every Day Kindergarten ____ First Grade ____ Fourth Grade
____ All Day Every Day Kindergarten ____ Second Grade ____ Fifth Grade
____ Third Grade ____ Sixth Grade

Current Tuition and Stewardship Fee:

(Tuition payments made in full or over 10 months from 8/10/10 – 5/10/11).

\$215.00 per month Half Day Kindergarten Annual Stewardship Fee: \$160.00 or 20 hours
\$315.00 per month Full Day Kindergarten–6th Grade Annual Stewardship Fee: \$240.00 or 30 hours

Fees: \$175.00 Early Bird Registration Fee \$200.00 after April 1 (one time non-refundable fee due at time of registration)
\$40.00 Activity Fee (one time fee for field trips and special events-due with 8/10/10 payment)
Stewardship Fee: Reference amounts listed above.
Half of Stewardship Fee due 1/10/11 and remainder due 4/10/11.

***Tuition and class offerings are subject to change with registration numbers. This information will be finalized and made available by 5/30/2010.**

Bring or mail to: Trinity Christian School, 38460 Lincoln Trail, North Branch, MN 55056 (651) 674-7042.

Trinity Christian School admits students of any sex, race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of sex, race, color, national and ethnic origin in administration of its educational policies, admissions policies, athletic, and other school-administered programs.

Early Withdrawal Policy for Elementary School:

Parents/Guardians or persons responsible for payment are responsible for tuition and fees based on the following withdrawal timelines:

If withdrawal occurs between August 1 and October 1 = 50% of remaining tuition must be paid.

If withdrawal occurs between October 1 and January 1 = 75% of remaining tuition must be paid.

If withdrawal occurs after January 1 = 100% of remaining tuition must be paid.

Accounts must be paid in full before grades and official transcripts will be released.

Exit letter/Extenuating Circumstances:

Trinity Christian Elementary School recognizes there may be extenuating circumstances requiring a family to petition for early withdrawal without penalty. All petitions must be submitted to the school board in writing. Each petition will be addressed on an individual basis.

Tuition Policy:

The policy for Trinity Christian School is as follows: Tuition is **prepaid** each month, either by check, money order, or Thrivent automated payment (**No Cash Please**) due by the 10th of each month. The first payment is **due August 10**. If tuition is not paid by the 10th of the month a tuition statement will show your balance due. Regrettably, if your tuition is not received by the last day of the month your case will be forwarded to the School Board from our office manager for review. At this time a \$10 late fee will be assessed to your account if payment is not made within 30 days of the due date. If no effort has been made within 45 days to contact the Office Manager or Church Administrator, your child will be unable to continue until such time that contact is made and suitable arrangements for payment are made. If the account is 45 days past due and no arrangements have been made, the student may not return until the account is made current. Our intent is not to deny any child the opportunity to attend our school, but rather to promote communication between us should payment become a problem. Payment arrangements can be made to accommodate a 12-month payment plan.

In the case of non-payment, your account may be forwarded to our collection agency or small claims court. If this occurs, any additional collection charges will be added to your account, and you will also be responsible for payment of the collection charges. Accounts concerning a student must be paid in full, including tuition, fees, and fines before grades and transcripts will be released.

Stewardship Fee:

Studies have shown that family involvement is vital to the learning success of children. Your volunteer time will enrich our entire student body while role modeling Stewardship. Your strengths, interests, and talents will be making a significant impact on our learning environment; together we will complete a variety of projects/tasks in supporting our school's vision and mission. Fee amounts vary depending on the class time and duration. For families with multiple children attending TCS, the Stewardship Fee and hour requirements are based on the oldest child enrolled. Families may donate a maximum of 10 stewardship hours to one family after completion of their own required hours.

I have read and agree to the policies printed above. (Additional copies are available from the office.)

Parent or Guardian Signature: _____ **Date:** _____

Current 09/10 TCS registered families may register for Elementary Grades (Kindergarten through 6th grade only) beginning 8:00 a.m. January 25, 2010. Registration for preschool and open enrollment for Elementary will begin February 1, 2010 at 8:00 a.m. If the class you registered for is not available you may be offered an alternative. If the alternative class is not acceptable, your registration fee will be refunded.

A mailing will be sent to you in a timely manner confirming this registration. Because many of our classes are at capacity this year, your registration is not final until we have received this completed form along with the registration fee, Stewardship Form, and Enrollment Form. All classes are filled on a first come – first served basis.

Thank you for choosing Trinity Christian School!